

Chris Kavanagh

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QUALIFICATIONS SUMMARY

- Proficient in Mac OS, Windows, Microsoft Office and Adobe Suite CC
- Excellent written and oral communication skills
- Ability to work alone or as part of a team
- Friendly outgoing, fast learner, adapt very quick to new work environments

EMPLOYMENT HISTORY

Chris Kavanagh

Freelance Graphic Design

January 14 – Present

Working as a freelance graphic designer for the two years while still working full time. Designing everything from personal cards, posters, wedding stationary, business cards, and stationary bundles for new businesses.

Casey's Bar & Grill (Toronto)

Server/Bar Staff

2/8/16 – 23/10/16

Duties- Working in a very busy bar on front street close to all main events, concerts, baseball games. My main role was running my section taking orders from customers, answering any questions they may have, serving drinks, running food for my section and also other servers, working as a team to ensure the best experience for customers especially during baseball rushes and doing all side duties before and after work.

Headless Horseman (New York)

Server/Bar Staff

5/5/16 – 25/7/16

-Duties- Working with a small team in a very busy New York bar off Union Square, main role was running my section taking order for customers serving drinks food etc, making sure they have a good experience promoting new beers and having extensive knowledge on all the 26 beers on tap we served and keeping updated daily. Multitasking was key to keeping on top of all tables and always ensuring the

FinPrint

Manager / Graphic Designer (Full time)

6/20/10 - 4/28/16

-Duties- Preparing and carrying out all aspects of the printing trade this included posters, letterheads, flyers, business cards along with general printing. All the design work for the shop from logos, flyers, alterations to artwork whatever the client required. Dealing with long term clients and maintaining a good working relationship and also working to gain new customers at all times. Working with other companies in the printing trade to ensure best quality work is achieved. Invoicing done at the end of the month from inputting the job on the system and updating it till it is complete, also doing all general office work from taking calls, emails, maintaining the shop and dealing with the general public.

EDUCATION / QUALIFICATIONS

B.A in Graphic Design Dublin (2009)
Dublin Institute of Technology (D.I.T), Dublin, Ireland

B.Sc (Hons) Degree in Computing in Internet Technologies (2007)
Dundalk Institute of Technology, Dundalk, Ireland

Irish Leaving Certificate (2003)
Fingal Community College, Swords, Co. Dublin, Ireland

SPECIAL SKILLS / INTERESTS

Excellent written and oral communication skills, very flexible work schedule, friendly, outgoing, fast learner, the ability to work alone or as part of a team, great experience running my own shop as manager and always looking to improve my skill set and eager to learn.

I enjoy watching sports mainly football and snooker, when I get the chance going to concerts and to see local bands play, socialising and cooking. Love to travel and have traveled through nearly all of Europe and parts of America too.